

**Artist - ACCI Gallery Consignment Agreement**  
Online Registration is Due by: **Thursday September 1, 2016**

# Metal: It's only natural



Metal Arts Guild

NORTHERN CALIFORNIA  
Enamel Guild

acci  
GALLERY

## **MAG / NCEG / ACCI Gallery – All Member Show October 2016**

### **Description:**

**Metals are intense.** Typically hard and shiny, they are strong but malleable. They can be stretched, fused, and drawn into fine wire. They can be hammered or pressed permanently out of shape without breaking or cracking. They readily carry electricity and heat. Their atoms are in a virtual "sea" of outer electrons that jump from atom to atom. They are stable but possess the ability to change. We depend on their unique natural qualities for industry, commerce... and for art.

For the 2016 MAG / NCEG / ACCI exhibit, all members are invited to create jewelry and sculptural works that explore the boundaries, integration / collision, and diversity of the natural qualities of metal as well as its relation to the natural world. Jewelry, sculpture, conceptual pieces, and works that explore every aspect of Metal are welcome.

The show will be at the ACCI Gallery, 1652 Shattuck Avenue, Berkeley, CA 94709  
(510) 843-2527 [info@accigallery.com](mailto:info@accigallery.com)

**Please read the document carefully. Then sign if you accept the terms.**

Please submit the signed consignment agreement by email to: [info@accigallery.com](mailto:info@accigallery.com)  
Deadline: Thursday September 15, 2016.

**Please make a copy for your records.**

If you have any general questions about the Exhibition or registration, please contact Ron Elson:  
[metalexhibition2016@gmail.com](mailto:metalexhibition2016@gmail.com)

For questions about the Consignment Agreement, please contact the ACCI Gallery: [info@accigallery.com](mailto:info@accigallery.com)

**Please be sure to include the SPECIFIC TOPIC in the Subject line of any email,**

**e.g. "METAL: Consignment agreement question".**

## **LOCATIONS AND DATES**

Participation is open to all current active members of MAG, The Enamel Guild of Northern California, and/or ACCI Gallery. The Artist [you] agrees to consign, when signed, and the ACCI Gallery [the Gallery] agrees to accept those artworks listed on the artwork **Inventory Form, when countersigned and returned to you, subject to the criteria in the separate “Information for Member Artists” document**, for the purpose of the “Metal: It’s only natural” Exhibition [the Exhibition or “Metal”]. Work submitted must adhere to the theme and show evidence of being well-crafted and of sufficient quality. Submitted entries are not guaranteed exhibition if work does not comply with these terms.

### **Please note the following dates for the “Metal” Exhibition:**

- Artist/ACCI Consignment Agreement due latest: **September 15, 2016**
- Drop-off Artwork at ACCI:
  - First Date: **Wednesday, September 28th, 11am-3pm at ACCI**
  - Second Date: **Thursday, September 29th, 11am-3pm at ACCI**
- Dates of Exhibition: **October 1 – October 21**
- Opening reception: **Saturday October 8, 6:00 – 9:00 pm**
- Pick up Artwork at ACCI: **Saturday, October 22, 11:15 am – 3:15 pm at ACCI**

## **1. DURATION OF CONSIGNMENT**

You and the Gallery agree that the initial term of the consignment for the Artworks is to be from installation dates through de-installation dates listed above. You agree that no work will be returned or removed from the Gallery before the end of this term. Exceptions may be made by the ACCI Gallery Coordinator in the event of a sale that requires removal prior to the Exhibition close. In this case, at the Gallery’s discretion, you may be able to replace the work with a similar quality work.

## **2. INVENTORY FORM**

You agree that the artwork you are delivering is that as described in the **INVENTORY FORM**. The form and instructions for completion are provided separately, and are to be completed prior to the Exhibition. **All prices** for pieces in the show will be posted as you listed on the FORM – no changes can be made at the time of delivery.

## **3. DELIVERY INFORMATION**

**All artwork should be delivered in accordance with the information above.** Please label the **outside** of your box with your **full name and “METAL”** for registration at the time of delivery. Please label **each piece of artwork** with your **full name and “METAL”** and the **name of the piece**. Please bring a **copy of your inventory list** with your work. Please include specific descriptions of any requests for how you would like the piece displayed. The Gallery and Exhibition Committee will do their best, given a range of constraints, to follow your wishes, but cannot guarantee display specifics in advance. After registration, please plan to take your box with you as storage space at ACCI is quite limited.

**a. Exceptions to drop-off schedule** may be requested by contacting us **PRIOR TO SEPTEMBER 15, 2016** at [metalexhibition2016@gmail.com](mailto:metalexhibition2016@gmail.com). It may be possible to arrange an earlier drop-off. If you are

unable to drop off your artwork, you can ask a trusted colleague/friend to deliver it for you. Please notify us beforehand by the request deadline listed above. **ANY REQUESTS FOR SPECIAL ARRANGEMENTS SHOULD BE MADE AS EARLY AS POSSIBLE AND MUST BE MADE PRIOR TO SEPTEMBER 15.**

**b. Return of unsold work** will begin immediately after the Exhibition closes. You should arrange to pick up your work on Saturday, October 22 at the Gallery between the hours of 11:15 am – 3:15 pm.

**c. Exceptions to pick-up schedule:** If you wish someone else to pick up your work, written notification must be received by the ACCI Gallery **PRIOR TO OCTOBER 20**, and confirmation approval received back from the Gallery. If your piece is not picked up from the Gallery within 30 days of the Exhibition's end date, it becomes the property of the Gallery.

**d. Written confirmation:** The Exhibition coordinators will send email confirmation of any approved exceptions. If you haven't heard back, please contact Ron Elson. We cannot guarantee acceptance of ANY submissions unless written confirmation has been received.

### 3. **INSURANCE**

You are responsible for all aspects of delivery and return including insurance until work is received and signed for. While at the Gallery all work is insured for the wholesale value (Artist percentage). Work is insured from stated drop off date to stated pick up date. Work that is lost or damaged outside of this date range is not subject to reimbursement.

### 4. **VOLUNTEERING DURING EXHIBITION**

The ACCI is a member-based community gallery. All exhibiting artists are invited to volunteer time to staff and support the gallery. **For this Exhibition, no volunteering is required.**

### 5. **PUBLICITY/PROMOTION**

ACCI / MAG / NCEG will use their best efforts to promote the Exhibition by taking responsibility for invitations, advertising and other forms of publicity (except for photography of artwork). Prior to the show the Exhibition coordinators will send each artist email images of the show announcement to use for your personal email lists. The Exhibition coordinators will print postcards for distribution. Contact the Exhibition coordinators if you would like postcards for distribution. Please send them out with personal notes to your own mailing lists.

**To enable us to better promote the Exhibition and your work, please email the following as soon as they can be available:**

- a. **A bio and an artist statement** (as Microsoft WORD documents). These will be made available in a binder during the Exhibition.
- b. **Digital images** (via e-mail) of the work that we will be exhibiting.

**Material should be sent to: Ron Elson at [metalexhibition2016@gmail.com](mailto:metalexhibition2016@gmail.com)**

Please include "Resume", "Artist statement", and/or "Digital images" as appropriate in the "Subject" line.

The sooner the Exhibition coordinators have this information, the better they will be able to promote your work. **Images should be 300 dpi so that the Exhibition coordinators can use them in print or on the internet. Please include photo credits if applicable.**

You grant permission for ACCI / MAG / NCEG to photograph the Artwork for media purposes, for possible sales via our website, and for the Exhibition coordinators' archives of the Exhibition.

**6. ARTIST PAYMENT**

- You pay \$35 for entrance in the Exhibition via PayPal.
- Exhibited artwork must be for sale. If your artwork sells, 50% goes to you, and 50% goes to the Gallery.
- Payments to you will be made by the 15th day of November assuming the Gallery has all of your correct information.
- **In the event that your work sells through the Gallery you agree to provide your Social Security number to the Gallery so that a form 1099 may be issued to you for tax purposes. A 1099 will be issued for amounts paid to you in excess of \$600.**

**7. MISCELLANY**

This agreement represents the entire agreement between the parties. If any part of this agreement is held to be illegal, void, or unenforceable for any reason, such holding shall not affect the validity and enforceability of any other part. A waiver of any breach of the provisions of this agreement shall not be construed as a continuing waiver of other breaches of the same or other provisions.

**You and the Gallery hereby agree to all terms in the above description and the separate "Information for Member Artists" form including dates, staffing hours and other requirements.**

**Artist Check List**

	Signed Contract
	Artists Bio and Statement
	Inventory with photos and Descriptions of Work
	Display Preferences
	Membership Verified
	Entry Thingy Submission/ Payment Verified

Artist Name (as you would like it to appear in print)

Street address (let us know if your MAILING address is different for tax purposes)

City/State/Zip

Telephone contact (please specify: cell, studio or home)

E-mail address

\_\_\_\_\_  
**Artist signature & date**

\_\_\_\_\_  
**Please print your name**

\_\_\_\_\_  
**ACCI Gallery Board President signature & date**

\_\_\_\_\_  
**Please print your name**

**Intake/Pick up Notes & Inventory**

Title of Work Received	Notes from Visual Inspection
	<p><b>Intake</b></p> <p><b>Return</b></p>
	<p><b>Intake</b></p> <p><b>Return</b></p>
	<p><b>Intake</b></p> <p><b>Return</b></p>
	<p><b>Intake</b></p> <p><b>Return</b></p>
<b>Inventory of Displays Provided</b>	<b>Notes from Visual Inspection</b>

	<b>Intake</b> <b>Return</b>
	<b>Intake</b> <b>Return</b>
<b>Signature of person accepting work</b>	<b>Intake</b> <b>Return</b>
<b>Have you made special accommodations for pick up of your work?</b>	